

City of Mt. Juliet

P.O. Box 679

Mt. Juliet, TN 37121

615-754-2554 / fax 615-754-7225

Grant Application FY 2010/2011

Application due date: Thursday, April 15, 2010

Please complete all items below

Name of Organization: _____

Amount Requested: _____

Contact Person: _____

Phone Number: _____

Mailing Address: _____

The following information must be included with your grant request:

1. A copy of last year's budget.
2. A copy of last year's financial statement.
3. A copy of the current budget.
4. A detailed description of how the requested funds would be spent.
5. A detailed description of how the previous year's grant was spent.
6. Documentation showing how many Mt. Juliet citizens would be impacted.
7. A letter stating why you believe the citizens of Mt. Juliet should provide you with the funding.
8. All current sources of funding.
9. Copy of your IRS form 501(c)(3), (4), or (6).

-
- A. The heads of the organization (or approved alternate) must make a short presentation to the commission on the specified date to be considered. (This date will be posted on the Cities webpage www.cityofmtjuliet.org)
 - B. If a person / organization is requesting funds and has received funds in the past, they must provide the commission with an audit report confirming that the funds were spent as specified to the Commission.
 - C. The former grantee also must show that they have managed the organization / funds wisely and have shown wise fiscal planning and leadership.

Attached is a copy of Resolution 24-2001 detailing the above requirements. If you have any questions please do not hesitate to call Gina Frame at 615-754-2554.